

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES  
OF THE BOARD OF TRUSTEE'S REGULAR MEETING  
February 24, 2023**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, February 24, 2023 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President  
Trustee Vice President  
Trustee Clerk

Herbert A. Stade  
Barbara McGoldrick (Telephonically)  
Thomas J. Walsh

District Staff Present:

Executive Director  
Acting Treasurer  
Plant Superintendent  
Engineer  
Senior Financial Analyst

James Liubicich  
Christopher Kokat  
Robert McCarthy  
Vahid Kacila  
David Abel

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade moved that Vice President McGoldrick be permitted to participate telephonically in the February 24, 2023, regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District due to her inability to attend in person due to personal illness or disability. Clerk Walsh seconded the motion. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

President Stade stated that the February 24, 2023, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the December 29, 2022, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the December 29, 2022, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Senior Financial Analyst Abel discussed the Payment of Bills for the period of December 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,198,195.51 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other District IEPA Bank accounts for the period of December 2022. Vice President McGoldrick

seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Senior Financial Analyst Abel discussed the Payment of Bills for the period of January 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$3,290,580.24 on all District bank accounts, inclusive of \$2,500,000.00 for Certificate of Deposit Investments and \$152,000.00 in cash transfers to other District IEPA Bank accounts for the period of January 2023. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Acting Treasurer Kokat & Senior Financial Analyst Abel discussed the Report on Bank Accounts for the periods ending December 31, 2022 and January 31, 2023, which were previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Acting Treasurer Kokat discussed the Treasurer's Report for the period of December 2022 & January/February 2023, which was previously distributed to the Board of Trustees. Mr. Kokat discussed board meeting revisions for the Open Meetings Act, Freedom of Information Act requests, reportable insurance claims, past due sewer charges and water terminations, liens, benefit administration, Ginger Creek South Lift Station Replacement Project – SRF Loan, property rights issues, annual Occupational Safety & Health Administration (OSHA) reporting, sexual harassment & discrimination training, Cook County Statement of Economic Interests, and an administrative office meeting. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:12 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:32 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 913 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 913. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 914 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 914. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 915 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the



motion to approve Resolution No. 915. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 846 – Acceptance and Ratification of the Executive Director’s Authorization to Issue a Purchase Order to Hoerr Construction, Inc., for Cured In Place Pipe Lining of an Approximate 361 Linear Foot Segment of the District’s 63rd Street Interceptor in an amount of \$65,438.50 – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 846. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 847 – Acceptance and Ratification of the Executive Director’s Authorization to Issue a Purchase Order to Justin Tanks LLC, to Replace Dechlorination Chemical Storage Tanks No. 1 and No. 2 at the John E. McElwain Water Reclamation, in the amount of \$50,586.00 – Executive Director Liubicich discussed Resolution No. 847. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 847. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 848 – A Resolution Approving an Intergovernmental Agreement between Flagg Creek Water Reclamation District and the City of Darien for the Discontinuance of Water Services for Unpaid Sewer Charges – Acting Treasurer Kokat discussed Resolution No. 848. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 848. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 849 – Request for Authority to issue a Purchase Order to Headworks International Inc. for the Purchase of an Automatic Bar Screen, at the John E. McElwain Water Reclamation Plant, in an amount not to exceed \$264,698.00 – Executive Director Liubicich discussed Resolution No. 849. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 849. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Plant Superintendent McCarthy discussed the Plant Superintendent’s Report for the period of December 2022 & January/February 2023, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant’s flow for January 2023 was 338.20 million gallons and the Treatment Plant experienced one excess flow event on January 3<sup>rd</sup> 2023, which totaled 6.23 million gallons. Mr. McCarthy summarized plant improvements, plant repairs and staff activities in the operations, maintenance, and laboratory departments during the period of December 2022 & January/February 2023. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director’s Report for the period of December 2022 & January/February 2023, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Emergency, Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Capital Projects (Planning/Design/Bids) 4) Construction 5) Other Items of Interest 6) Monthly Billing Summaries

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7) Receivables 8) Delinquencies 9) Permit History 10) IEPA Loan History 11) Plant Flow Statistics 12) Precipitation History and 13) Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.


Executive Director Liubicich discussed and presented a revised organizational chart. Dane Wisniowicz accepted a position as a Maintenance Mechanic II/Heavy Equipment Operator in Training.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustees meeting at 11:00 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next meeting of the Board of Trustees for the Budget & Appropriation Ordinance Public Hearing and the next meeting of the Board of Trustees regular Board meeting is scheduled for Wednesday, April 5, 2023, at 10:00 A.M.

Approved: April 5, 2023



Thomas J. Walsh, Trustee Clerk