

FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES  
OF THE BOARD OF TRUSTEE'S REGULAR MEETING  
December 29, 2022

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Thursday, December 29, 2022, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Regulatory Affairs and Contract Manager (RACM)	Christopher Kokat
Plant Superintendent	Robert McCarthy
Financial Analyst	David Abel

District Board of Trustees and District Staff Absent:

Treasurer	Michael Lynch
-----------	---------------

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade moved that Vice President McGoldrick be permitted to participate telephonically in the December 29, 2022, regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District due to her inability to attend in person due to personal illness or disability. Clerk Walsh seconded the motion. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

President Stade stated that the December 29, 2022, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the November 18, 2022, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the November 18, 2022, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Financial Analyst Abel discussed the Payment of Bills for the period of November 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily

Flagg Creek Water Reclamation District  
Board of Trustees Minutes  
December 29, 2022

answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,008,849.67 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other District IEPA Bank accounts for the period of November 2022. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Financial Analyst Abel discussed the Report on Bank Accounts for the period ending November 30, 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Financial Analyst Abel discussed the Financial Report for the period of November 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:07 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:22 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 912 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 912. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 845 – Request for Approval of an Agreement with Aqua Illinois, Inc. for Discontinuance of Water Services for Unpaid Sewer Charges and Purchase of Water Consumption Data – RACM Kokat discussed Resolution No. 845. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 845. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RACM Kokat discussed the Regulatory Affairs & Contract Management Report for the period of November/December 2022, which was previously distributed to the Board of Trustees. Mr. Kokat discussed past due sewer charges and water terminations, liens, contract management, Freedom of Information Act Requests, benefit administration, property rights issues, sale of District property, Aqua America Utility Company, codification, and reportable insurance claims. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of November/December 2022, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for November 2022 was 228.99 million gallons and the Treatment Plant experienced no excess flow events. Mr. McCarthy summarized plant

Flagg Creek Water Reclamation District  
Board of Trustees Minutes  
December 29, 2022

improvements, plant repairs and staff activities in the operations, maintenance, and laboratory departments during the period of November/December 2022. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of October/November 2022, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Emergency, Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Capital Projects (Planning/Design/Bids) 4) Construction 5) Other Items of Interest 6) Monthly Billing Summaries 7) Receivables 8) Delinquencies 9) Permit History 10) IEPA Loan History 11) Plant Flow Statistics 12) Precipitation History and 13) Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.

Employee Separation Agreement – Approval of an employee separation agreement with Michael Lynch, that was previously distributed to the Board. The agreement provided to and signed by Mr. Michael Lynch was prepared and negotiated by Mr. Donald Rothschild an attorney with GSNRH. The agreement specifies an amicable separation and establishes a retirement date of 12/31/22. Executive Director Liubicich discussed the employee separation agreement. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve the employee separation agreement. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director Liubicich discussed and presented a proposed reorganization of District staff. The Board of Trustees designated Christopher E. Kokat as Acting Treasurer and promoted David Abel to Senior Financial Analyst. Executive Director Liubicich discussed the District's banking requirements with the Board of Trustees. Specifically, the Board of Trustees authorized that Mr. Christopher E. Kokat, Acting Treasurer, and Mr. David Abel, Senior Financial Analyst, be added as signatories to the District's Old Second and Fifth Third bank accounts, and that with the retirement of Mr. Mike Lynch, he be removed from Old Second and Fifth Third Bank as a signatory.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustees meeting at 11:00 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next meeting of the Board of Trustees regular Board meeting is scheduled for Friday, January 27, 2023, at 10:00 A.M.

Flagg Creek Water Reclamation District  
Board of Trustees Minutes  
December 29, 2022

Approved: January 27, 2023

A handwritten signature in blue ink, reading "Thomas J. Walsh", is written over a solid horizontal black line.

Thomas J. Walsh, Trustee Clerk