

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
January 31, 2020**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, January 31, 2020 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh
Executive Director	James Liubicich
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy
Regulatory Affairs and Contract Manager (RACM)	Christopher Kokat

District Officials Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:04 A.M.

President Stade led everyone in the pledge of allegiance.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the December 20, 2019 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Bills for Payment for the month of December 2019. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the month of December 2019. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried. The Board approved the December 2019 payment of said bills in the amount of \$1,257,455.11, which included \$185,000.00 in cash transfers to other District bank accounts.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending December 31, 2019. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of Trustees for the period ending December 31, 2019. All questions were addressed and satisfactorily answered.

The Treasurer's Report for December 2019 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of December 2019. All questions were addressed and satisfactorily answered.

Flagg Creek Water Reclamation District
Board of Trustees Minutes
January 31, 2020

In addition, Mr. Lynch informed the Board of Trustees that an additional \$200,000.00 was paid in December to the Illinois Municipal Retirement Fund for the reduction in District's unfunded pension liability as approved in the November 2019 Board of Trustees meeting.

President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustee's meeting at 10:29 A.M. to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustee's meeting at 10:42 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 821 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 821. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 822 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 822. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 823 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 823. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 824 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 824. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 752 – Request for Authority to Award Contract No. 2019-02, Highland Hills Lift Station Improvements to Cecchin Plumbing & Heating, Inc. in an Amount not to Exceed \$1,050,000.00 – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 752. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 753 – Request for Authority to Issue an Amendment in the amount of \$14,860.00 to Baxter & Woodman Consulting Engineers for Completed Work in Connection with its Engineering Services for the Highland Hills Lift Station Improvements Project, from an Amount not to Exceed \$47,215.00 to an Amount not to Exceed \$62,075.00 for their Contracted Services – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 753. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

Flagg Creek Water Reclamation District
Board of Trustees Minutes
January 31, 2020

RESOLUTION NO. 754 – Request for Approval of Final Change Order No. 9, for Contract No. 2017-03, Phosphorus Removal and Excess Flow Improvements at the John E. McElwain Water Reclamation Plant, Requesting a Net Credit of \$7,500.00 and an Extension of time to the Contract's Final Completion Date – Executive Director Liubicich discussed Resolution No. 754 – All questions were addressed and satisfactorily answered. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

RESOLUTION NO. 755 – Request for Authority to Issue an Amendment in the amount of \$37,188.81 to Baxter & Woodman Consulting Engineers for Additional Work in Connection with its Design and Construction Management Services for the Phosphorus Removal and Excess Flow Improvements Project, Increasing the Value of the Contract from an Amount not to Exceed \$522,665.22 to an Amount not to Exceed \$559,854.03. Executive Director Liubicich discussed Resolution No. 755 – All questions were addressed and satisfactorily answered. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

RESOLUTION NO. 756 – Request for Authority to Issue an Amendment in the amount of \$26,750.00 to Baxter & Woodman Consulting Engineers for Additional Work in Connection with its Design and Construction Management Services for the Barr Screen Improvements Project, Increasing the Value of the Contract from an Amount not to Exceed \$213,969.68 to an Amount not to Exceed \$240,719.68. Executive Director Liubicich discussed Resolution No. 756 – All questions were addressed and satisfactorily answered. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

RESOLUTION NO. 757 – Approval of Waiver of 3,000 Gallons Per Day Per Acre Limit for the Proposed Oak Brook Commons Development Determining that no Portion of the Collection System has Inadequate Design Capacity during Dry Weather to Serve Proposed Development and Authorization of the Effluent Flow in Excess of 3,000 Gallons Per Day Per Acre Based upon the Variation Application by Oak Brook Commons, LLC and a Capacity Study Prepared by Baxter & Woodman Consulting Engineers – Executive Director Liubicich discussed Resolution No. 757 – All questions were addressed and satisfactorily answered. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

RESOLUTION NO. 758 – Request for Authority to issue a Purchase Order to Midwest Power Vac, Inc., for Cleaning of Digester Number Four, in an Amount not to Exceed \$71,700.50 – Executive Director Liubicich and Plant Superintendent McCarthy discussed Resolution No. 758 – All questions were addressed and satisfactorily answered. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye The motion carried.

RACM Kokat summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for December 2019/January 2020. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy summarized the Plant Superintendent's report for December 2019/January 2020, which was distributed to the Board of Trustees prior to the meeting. Mr. McCarthy reported the plant's flow for December 2019 was 387.61 million gallons. The plant experienced no excess flow events; but had high flow on 12/29 and 12/30. District operation's staff responded to two (2) after hour call outs, while the maintenance staff responded to one (1) after hour call out for a lift station during December 2019/January 2020. The total precipitation for the month of December 2019

Flagg Creek Water Reclamation District
Board of Trustees Minutes
January 31, 2020

was 1.44 inches. Mr. McCarthy discussed plant improvements and significant repairs performed during the months of December 2019/January 2020. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Director's report for the months of December 2019/January 2020, which was previously distributed to the Board of Trustees, which included 1) Emergency or Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Collection System Cleaning Maintenance, Operations and Maintenance 4) Plant, Lab and Lift Station Operations & Maintenance 5) Projects in Design 6) Projects in Construction 7) Other Items of Significance 8) Monthly Billing Summaries 9) Receivables 10) Delinquencies 11) Permit History 12) IEPA Loan History 13) Plant Flow Statistics 14) Precipitation History 15) Employee Overtime and Comp Time Hours for the period December 2019/January 2020. All questions were addressed and satisfactorily answered.

Treasurer Lynch updated the Board of Trustees of Freedom of Information Act (FOIA) requests and responses recently received and answered during December 2019. All questions were addressed and satisfactorily answered.

No Executive Session was requested during the current meeting.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustees meeting at 11:18 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next regular meeting of the Board of Trustees is scheduled for Friday, February 28, 2020 at 10:00 A.M.

Approved: March 27, 2020

Thomas J. Walsh, Trustee Clerk