

FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES  
OF THE BOARD OF TRUSTEE'S REGULAR MEETING  
September 30, 2022

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, September 30, 2022 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President  
Trustee Vice President  
Trustee Clerk

Herbert A. Stade  
Barbara McGoldrick  
Thomas J. Walsh

District Staff Present:

Executive Director  
Treasurer  
Plant Superintendent  
Regulatory Affairs and Contract  
Manager (RACM)

James Liubicich  
Michael J. Lynch  
Robert McCarthy  
Christopher Kokat

District Board of Trustees and District Staff Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade stated that the September 30, 2022, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the August 31, 2022, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the August 31, 2022, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

President Stade asked if any Trustee had any corrections, additions, or comments to the Calendar Year 2023 Board Meeting Schedule as submitted, prior to publication. No comments were raised.

Treasurer Lynch discussed the Payment of Bills for the period of August 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,167,827.49 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other District IEPA

Flagg Creek Water Reclamation District  
Board of Trustees Minutes  
August 31, 2022

Bank accounts for the period of August 2022. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending August 31, 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Treasurer Lynch discussed the Treasurer's Report for the period of August 2022, which was previously distributed to the Board of Trustees. Treasurer Lynch discussed Bansley & Kiener, LLP's management letter and communication with those charged with governance letter to finalize the 2022 Fiscal Year Audit. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:08 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:18 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 911 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 911. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 840 – Request for Authority to Issue a Purchase Order to Chemtrade Chemicals US LLC for the Purchase of Hyperlon 1997 for Phosphorus Removal, at the John E. McElwain Water Reclamation Plant, in an Amount not to exceed \$235,000.00 – Executive Director Liubicich discussed Resolution No. 840. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 840. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 841 – A Resolution Approving and Authorizing Execution of an Intergovernmental Agreement between the County of DuPage and Flagg Creek Water Reclamation District for Disbursement of American Rescue Plan Act Funds – Executive Director Liubicich discussed Resolution No. 841. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 841. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RACM Kokat discussed the Regulatory Affairs & Contract Management Report for the period of August/September 2022, which was previously distributed to the Board of Trustees. Mr. Kokat discussed past due sewer charges and water termination, Liens, Contract Management, Sewer

Flagg Creek Water Reclamation District  
Board of Trustees Minutes  
August 31, 2022

Lining Program, Codification of District Ordinances, and reportable insurance claims. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of August/September 2022, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for August 2022 was 261.54 million gallons and the Treatment Plant experienced no excess flow events. Mr. McCarthy summarized plant improvements, plant repairs and staff activities in the operations, maintenance, and laboratory departments during the period of August/September 2022. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of August/September 2022, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Emergency, Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Capital Projects (Planning/Design/Bids) 4) Construction 5) Other Items of Interest 6) Monthly Billing Summaries 7) Receivables 8) Delinquencies 9) Permit History 10) IEPA Loan History 11) Plant Flow Statistics 12) Precipitation History and 13) Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.

Treasurer Lynch updated the Board of Trustees on Freedom of Information Act (FOIA) requests and responses received and answered during the period of August/September 2022. All questions were addressed and satisfactorily answered.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustee's meeting at 10:50 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next meeting of the Board of Trustees regular Board meeting is scheduled for Friday, October 28, 2022, at 10:00 A.M.

Approved: October 28, 2022



Thomas J. Walsh, Trustee Clerk

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES  
OF THE BOARD OF LOCAL IMPROVEMENTS MEETING  
September 30, 2022**

A meeting of the Board of Local Improvements of the Flagg Creek Water Reclamation District was held on September 30, 2022, at the District office located at 7001 North Frontage Road, Burr Ridge Illinois.

District Board of Local Improvement Officers Present:

Chairman	Herbert A. Stade
Vice Chairman	Barbara McGoldrick
Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy
Regulatory Affairs and Contract Manager (RACM)	Christopher Kokat

District Board of Local Improvements Officers and District Staff Absent:

None

A quorum was established.

Chairman Stade called the meeting to order at 10:08 A.M.

Chairman Stade asked if any Officer had any issues, comments or corrections to the August 31, 2022, Board of Local Improvements meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the August 31, 2022, Board of Local Improvements meeting be approved. Vice Chairman McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Chairman Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Local Improvements.

RACM Kokat discussed the Development Update Report for the period of August/September 2022, which was previously distributed to the Board of Local Improvement Officers. All questions were addressed and satisfactorily answered.

RACM Kokat discussed the Collection System Update Report for the period of August/September 2022, which was previously distributed to the Board of Local Improvement Officers, including 1) Collection System CMOM 2) Staff Inspections 3) Collection System Activities 4) Lift Stations in Construction and Lift Stations in Design 5) FOG Sampling 6) GIS Mapping Update and 7) Reportable Illinois Environmental Protection Agency Incidents. All questions were addressed and satisfactorily answered.



RACM Kokat discussed Resolution No. 911 – Composite Connection Charges. All questions were addressed and satisfactorily answered.

Clerk Walsh moved and Vice Chairman McGoldrick seconded the motion to recommend approval of Resolution No. 911 – Composite Connection Charges for submission to the Board of Trustees for approval. Votes record: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Chairman Stade asked if there were any public comments on the issues presented on the Board of Local Improvement meeting's agenda or any other items. No public comments were presented.

The next regular meeting of the Board of Local Improvements is scheduled for Friday, October 30, 2022, at 10:00 A.M.

Clerk Walsh moved and Vice Chairman McGoldrick seconded the motion to adjourn the Board of Local Improvements meeting at 10:18 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Approved: October 30, 2022

  
Thomas J. Walsh, Clerk