

CHAPTER 38: METER INSTALLATION AND READING

Flagg Creek Water Reclamation District - Meter Installation and Reading

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Section

Article 1. Meter Installation and Commercial User Credits

- 38-1.01 Water not discharged
- 38-1.02 Sewer use credit application form
- 38-1.03 Plumbing permit
- 38-1.04 Installation of meters
- 38-1.05 Fees
- 38-1.06 Inspection; repairs
- 38-1.07 Discharge prohibited
- 38-1.08 Costs for maintenance of meters
- 38-1.09 Meter mounting and accessibility
- 38-1.10 Calculating sewer use credits
- 38-1.11 Cooling towers
- 38-1.12 Irrigation systems
- 38-1.13 Other water usage not returned

Article 2. Meter Reading

- 38-2.01 Recitations
- 38-2.02 Study of the cost of meter readings
- 38-2.03 Board=s findings
- 38-2.04 Charges passed to the customer
- 38-2.05 Changes to user charge billings
- 38-2.06 Publishing information
- 38-2.07 Distributing information to users
- 38-2.08 Submission of report and recommendation

ARTICLE 1. METER INSTALLATION

' 38-1.01 WATER NOT DISCHARGED.

Whenever a commercial user of the District uses significant quantities of metered water that is not discharged to the District=s sewers, the user may request that the water that is not discharged to the

Flagg Creek Water Reclamation District - Meter Installation and Reading

District=s sewers be deducted from the user=s total consumption, and that a credit be allowed therefor for the user fee and sewerage service fee only. The credit shall not apply to, nor reduce the sewer availability charge. In order to receive a credit, the water usage not returned to the District=s sewer system must be capable of measurement.

(Ord. 860, passed 3-28-2013)

' 38-1.02 SEWER USE CREDIT APPLICATION FORM.

(A) Such commercial users must submit a sewer use credit application form. It is the responsibility of the user to provide documentation sufficient for an accurate determination of the water that does not enter the District=s sewer system.

(B) Information to be submitted with the application form includes:

(1) A drawing or schematic of the building plumbing with proposed and/or existing meter location(s) and water discharge points clearly labeled. The schematic does not need to include all interior building plumbing but it does need to clearly denote the location of irrigation systems, cooling towers and/or anything that will be metered for a sewer use credit;

(2) Make, model and size of proposed or existing meters; and

(3) Name of contractor performing the installation of the meters.

(Ord. 860, passed 3-28-2013)

' 38-1.03 PLUMBING PERMIT.

If required under the local plumbing code, a plumbing permit must be obtained for the installation of the meters, and all approved back flow prevention devices must be installed prior to the commencement of any plumbing work.

(Ord. 860, passed 3-28-2013)

' 38-1.04 INSTALLATION OF METERS.

In order to receive the sewer use credit, in addition to submission of an application and supporting documentation, the user must install such meters as are required by the District, and to monitor and submit the water usage information recorded by those meters. The make, model, size and location of the proposed or existing meters must be submitted to and approved by the District. All such meters must measure water use in gallons, or the unit of measurement used by the municipality to determine water consumption.

(Ord. 860, passed 3-28-2013)

Meter Installation and Reading

' 38-1.05 FEES.

In accordance with the District=s policy of recovering the costs of providing special services not used by the general population from the users of the service, the District will set appropriate fees, including an initial application fee and inspection fees.
(Ord. 860, passed 3-28-2013)

' 38-1.06 INSPECTION; REPAIRS.

The District shall have the right to inspect the meters in order to verify that they are functioning properly, and to verify the accuracy of the readings submitted by the user. The District must be notified in advance of all meter replacements or seasonal disconnection. Any malfunction of the meter shall be repaired by the applicant within 30 days of notification or discovering that the meter is providing inaccurate information or is otherwise not operating properly. Failure to effect repairs within the specified time period shall result in the loss of the sewer use credit.
(Ord. 860, passed 3-28-2013)

' 38-1.07 DISCHARGE PROHIBITED.

No water for which a sewer use credit has been approved shall be discharged to the District=s sewer system.
(Ord. 860, passed 3-28-2013)

' 38-1.08 COSTS FOR MAINTENANCE OF METERS.

All costs associated with the installation, maintenance, repair and reading of the meters shall be the responsibility of the user.
(Ord. 860, passed 3-28-2013)

' 38-1.09 METER MOUNTING AND ACCESSIBILITY.

All meters shall be mounted horizontally, within five feet of the floor, and accessible by District personnel.
(Ord. 860, passed 3-28-2013)

' 38-1.10 CALCULATING SEWER USE CREDITS.

Flagg Creek Water Reclamation District - Meter Installation and Reading

Sewer use credits from an approved meter will only be calculated based on actual meter readings. No credit will be granted without obtaining an actual meter reading. In cases where readings from multiple meters are required to calculate sewer use credits, all the required readings must be obtained in order for the credit to be processed.

(Ord. 860, passed 3-28-2013)

' 38-1.11 COOLING TOWERS.

Sewer use credits for cooling towers will be calculated based upon the difference between sub-metered water use feeding the tower and sub-metered water discharging through overflows or Ablow downs@. Overflows or Ablow downs@ must be maintained in good working order. No over-spray will be allowed. All cooling towers must have a sub-meter and a discharge meter to be eligible. No drains or hose connections will be allowed between the submeter and the discharge meter.

(Ord. 860, passed 3-28-2013)

' 38-1.12 IRRIGATION SYSTEMS.

Sewer use credits for irrigation systems will be calculated based upon submetered water use on in-ground irrigation systems only. There shall be no sillcocks or hose connections as part of the sewer use charge abatement system. Compressor and drain fittings installed for winterizing the irrigation system shall not consist of hose connections but will utilize smaller valve connections. The sub-meter connection must be located downstream of (after) the main water meter.

(Ord. 860, passed 3-28-2013)

' 38-1.13 OTHER WATER USAGE NOT RETURNED.

Other sub-metered water usage not returned to the sewer system may qualify for a sewer use credit.

(Ord. 860, passed 3-28-2013)

ARTICLE 2. METER READING

' 38-2.01 RECITATIONS.

The Board of Trustees hereby adopts the recitations set forth in this Ordinance 748.

(Ord. 748, passed 1-23-2003)

' 38-2.02 STUDY OF THE COST OF METER READINGS.

Meter Installation and Reading

The District directs the District Director to make a study of the cost of meter readings which the District has purchased, and will purchase, from the several water providing municipalities within the District and to also study alternate means of measuring sewage flow, including the installation of sewage flow meters for commercial accounts, and further directs that such report and the Director=s recommendations relating thereto be delivered to the Board of Trustees at its next regular meeting after the report is completed.

(Ord. 748, passed 1-23-2003)

' 38-2.03 BOARD=S FINDINGS.

(A) The Board of Trustees deems that the attempt by any municipality to pass on any administrative or capital costs for its water system in the form of billing services charges or meter readings charges is an unfair imposition upon the users of District.

(B) Even if all municipalities charged the same amount, the District be business of which is solely to provide for sewage collection and treatment would be obligated to pass on the meter reading costs to the residents of each municipality which might charge the District or in the alternative to greatly increase the user charges.

(Ord. 748, passed 1-23-2003)

' 38-2.04 CHARGES PASSED TO THE CUSTOMER.

The Board of Trustees hereby declares that to avoid any such unfairness, or additional financial burden to the District, henceforth the water meter reading cost attributable to each water meter billing, which the District receives from any source whatsoever, shall be directly passed on to the customer whose user charge bill it relates to. Such principal and the charge on the billing shall be hereinafter referred to as Athe direct pass through of meter reading costs@. For computer purposes, the name may be shortened to meet database field requirements.

(Ord. 748, passed 1-23-2003)

' 38-2.05 CHANGES TO USER CHARGE BILLINGS.

The District Director and staff are hereby directed to initiate changes to the District billing system to accommodate the direct pass through of meter reading costs and to integrate the changes on all of the user charge billings next issued after the changes to the computer billing system have been completed. To the extent necessary, the start time of such charge shall be delayed to match individual billing cycles for the various customer bases. The District shall add to the billings to defer the cost of billing system modifications required by the District and charged to the District by any municipality as well as media charges and the additional cost of the procedure, 10% of the gross billing for water service rounded up to the next \$0.05. The Director shall make a recalculation at any time that there is a change in any municipality charges to reflect such changes and introduce such changes and the costs thereof into the billing system at the earliest possible billing date.

Flagg Creek Water Reclamation District - Meter Installation and Reading

(Ord. 748, passed 1-23-2003)

' 38-2.06 PUBLISHING INFORMATION.

The District Director is directed to prepare for publication in the local newspapers such information as bears upon the passing through of the cost of water meter readings to the District so that the public can be properly informed of the purpose of the new direct pass through of meter reading costs charges to be placed upon the user charge bills are necessitated as a result of actions taken by either their own or other village=s officials.

(Ord. 748, passed 1-23-2003)

' 38-2.07 DISTRIBUTING INFORMATION TO USERS.

The District Director is directed to prepare, for distribution to any user, information bearing on the subject of the passing through of meter reading costs on the user charge billings. Such information shall be delivered or sent to any District user or other District inhabitant who requests the same and appears at the District in person or who sends the District a self addressed and stamped envelope.

(Ord. 748, passed 1-23-2003)

' 38-2.08 SUBMISSION OF REPORT AND RECOMMENDATION.

After the Director submits his or her report to the Board, and the Director=s recommendation is received and studied, the Board will revisit the subject, consider all alternatives and make a final determination of how the District will proceed in the future.

(Ord. 748, passed 1-23-2003)